

## **NOTICE**

Notice is hereby given that the **47<sup>th</sup> Annual General Meeting** of the Company will be held at 34, Ganesh Chandra Avenue, Kolkata-700013 on **Friday, 28<sup>th</sup> September, 2018**, at 02.00 P.M. for transacting the following business:

### **ORDINARY BUSINESS:**

#### **Item No. 1 – Adoption of Financial Statements**

To receive, consider and adopt the Audited Financial Statements of the Company for the Financial Year ended 31<sup>st</sup> March, 2018 along with report of Board of Directors and Auditors thereon.

#### **Item No. 2 – Appointment of Director**

To appoint a Director in place of Mrs. Mala Bansal (DIN: 00469733) who retires by rotation in terms of Section 152(6) of the Companies Act, 2013 and being eligible offers herself for reappointment.

### **SPECIAL BUSINESS:**

#### **Item No. 3 – Appointment of Statutory Auditor to fill casual vacancy:**

To consider and, if thought fit pass with or without modification, the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 139(8), 142 and other applicable provisions, if any, of the Companies Act, 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force) and the Rules made thereunder, as amended from time to time, M/s Bandyopadhyay & Dutt, Chartered Accountants, Kolkata (Firm Registration No. 325116E) be and are hereby appointed as Statutory Auditors of the Company to fill the casual vacancy caused by the resignation of existing Statutory Auditor, M/s. SBAV & Associates., Chartered Accountant (Firm Registration No. 322552E), who shall cease to hold from the conclusion of this Annual General Meeting.

**RESOLVED FURTHER THAT** M/s Bandyopadhyay & Dutt, Chartered Accountants, Kolkata (Firm Registration No. 325116E) be and are hereby appointed as Statutory Auditors of the Company to hold office for a period of 5 years from the conclusion of this Annual General Meeting till the conclusion of the 52<sup>nd</sup> Annual General Meeting of the Company, at such remuneration plus applicable taxes, and out of pocket expenses, as may be determined and recommended by the Audit Committee in consultation with the Auditors and duly approved by the Board of Directors of the Company."

#### **Item No. 4 – Appointment of Statutory Auditor**

To consider and, if thought fit pass with or without modification, the following resolution as an Ordinary Resolution:

**"RESOLVED THAT** pursuant to the provisions of Section 139 of the Companies Act, 2013 read with the Companies (Audit and Auditors) Rules, 2014, (including any statutory modification(s) or re-enactment thereof and pursuant to the recommendations of the Audit Committee and the Board of Directors, M/s. Bandyopadhyay & Dutt., Chartered Accountants (Firm Registration No. 325116E), be and are hereby appointed as Statutory Auditors of the Company, to hold office from the conclusion of this meeting for five years until the conclusion of the 52<sup>nd</sup> Annual General Meeting to be held for the financial year ending 31<sup>st</sup> March, 2023, at a remuneration to be decided by the Audit Committee of the Board in consultation with the Auditors in addition to the applicable taxes and actual out of pocket expenses incurred in connection with the audit of the accounts of the Company."

**Item No. 5 - To consider and if thought fit, to pass with or without modification(s), the following resolution as an Ordinary Resolution for Regularisation of Additional Director, Shri. Surendra Kumar Jhunjunwala:-**

“RESOLVED THAT pursuant to provisions of Section 149, 150 and 152 read with Schedule IV and other applicable provisions, if any, of the Companies Act 2013 (including any statutory modification(s) or re-enactment thereof for the time being in force), the Companies (Appointment and Qualification of Directors) Rules, 2014 and the applicable provisions of SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015 (including any statutory modification(s) or re-enactment thereof for the time being in force), Shri. Surendra Kumar Jhunjunwala (DIN 00293142) who was appointed as an Additional Director by the Board of Directors with effect from August 08, 2018 on the Board of the Company in terms of Section 161(1) of the Companies Act, 2013 and Article 87 of Article of Association of the Company and who holds office up to the date of ensuing Annual General Meeting and in respect of whom a notice has been received from a member in writing under Section 160 of the Companies Act, 2013 along with requisite deposit, proposing his candidature for the office of Director of the Company, be and is hereby appointed as an Independent Director of the company, not liable to retire by rotation, for a period of five years up to 27<sup>th</sup> September, 2023.”

**Place: Kolkata**

**Date: 08<sup>th</sup> August, 2018**

**By Order of the Board**

S/d-

(RAMESH BANSAL)

DIN: 00420589

**MANAGING DIRECTOR**

**Notes:**

**1. A MEMBER ENTITLED TO ATTEND AND VOTE AT THE ANNUAL GENERAL MEETING IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF/HERSELF AND THE PROXY NEED NOT BE A MEMBER OF THE COMPANY.**

The proxy form duly completed and signed, should be deposited with the company, at its registered office at least 48 hours before the time of the meeting. A proxy form for the Annual General Meeting is enclosed.

A person can act as a proxy on behalf of the members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the Company carrying voting rights. A member holding more than ten percent of the total share capital of the Company carrying voting rights may appoint a single person as proxy and such person shall not act as a proxy for any other person or members.

**2. Corporate members intending to send their authorised representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution authorising their representative to attend and vote on their behalf in the meeting.**

**3. Pursuant to the provisions of Section 91 of the Companies act, 2013, the Register of Members and Share Transfer Books of the Company shall remain closed from **Saturday, 22<sup>nd</sup> September, 2018 to Friday, 28<sup>th</sup> September, 2018** (both days inclusive).**

**4. Members are requested to bring their copy of Annual Report at the Meeting and produce the enclosed attendance slip at the entrance to the place of the meeting.**

**5. All documents referred to in the accompanying Notice and the Explanatory Statement shall be open for inspection at the Registered Office of the Company on weekdays (3.00 p.m. to 5 p.m.) up to and including the date of the Annual General Meeting of the Company.**

6. Members/proxies are requested to bring the attendance slips sent herewith duly signed for attending the meeting.

7. Copies of the Annual Report will not be distributed at the meeting. Members/proxies are requested to bring their copies of the same to the meeting.

8. The business set out in the Notice will be transacted through remote e-voting and ballot paper at the venue of the meeting and the Company is providing facility for the same. The complete details of the instructions for remote e- voting and voting at the venue of the AGM are annexed to this notice.

## 9. VOTING THROUGH ELECTRONIC MEANS

I. In compliance with provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI Listing Obligations & Disclosure Requirements Regulations, 2015, the Company is pleased to provide members facility to exercise their right to vote on resolutions proposed to be considered at the Annual General Meeting (AGM) by electronic means and the business may be transacted through e-Voting Services. The facility of casting the votes by the members using an electronic voting system from a place other than venue of the AGM (“remote e-voting”) will be provided by Central Depository Services (India) Limited (CDSL).

II. The facility for voting through ballot paper shall be made available at the AGM and the members attending the meeting who have not cast their vote by remote e-voting shall be able to exercise their right at the meeting through ballot paper. The members who have cast their vote by remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again.

### III.) The instructions for shareholders voting electronically are as under:

- (i) The remote e-voting period commences on 25<sup>th</sup> September, 2018 (10:00 am) and ends on 27<sup>th</sup> September, 2018 (5:00 pm). During this period members’ of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 21<sup>st</sup> September, 2018, may cast their vote by remote e-voting. The remote e-voting module shall be disabled by CDSL for voting thereafter. Once the vote on a resolution is cast by the member, the member shall not be allowed to change it subsequently.
- (ii) The shareholders should log on to the e-voting website [www.evotingindia.com](http://www.evotingindia.com) during the voting period
- (iii) Click on “Shareholders” tab.
- (iv) Now Enter your User ID
  - a. For CDSL: 16 digits beneficiary ID,
  - b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,
  - c. Members holding shares in Physical Form should enter Folio Number registered with the Company, excluding the special characters.
- (v) Next enter the Image Verification as displayed and Click on Login.
- (vi) If you are holding shares in demat form and had logged on to [www.evotingindia.com](http://www.evotingindia.com) and voted on an earlier voting of any company, then your existing password is to be used.

# INDIAN BASE METALS COMPANY LTD

Regd. Office: 34, Ganesh Chandra Avenue,

Kolkata – 700013

Phone: (033) 2237-1747

Email: [bansalramesh@hotmail.com](mailto:bansalramesh@hotmail.com)

Website: [www.indianbasemetals.com](http://www.indianbasemetals.com)

CIN: L27209WB1971PLC028015

(vii) If you are a first time user follow the steps given below:

<b>For Members holding shares in Demat Form and Physical Form</b>	
PAN	Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders) <ul style="list-style-type: none"><li>• Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</li><li>• In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</li></ul>
DOB	Enter the Date of Birth as recorded in your demat account with the depository or in the company records for your folio in dd/mm/yyyy format
Bank Account Number (DBD)	Enter the Bank Account Number as recorded in your demat account with the depository or in the company records for your folio. <ul style="list-style-type: none"><li>• Please Enter the DOB or Bank Account Number in order to Login.</li><li>• If both the details are not recorded with the depository or company then please enter the member-id / folio number in the Bank Account Number details field as mentioned in above instruction (iv).</li></ul>

(viii) After entering these details appropriately, click on "SUBMIT" tab.

- (ix) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.
- (x) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.
- (xi) Click on the EVSN for the relevant Company Name i.e. **INDIAN BASE METALS COMPANY LIMITED** on which you choose to vote on which you choose to vote.
- (xii) On the voting page, you will see "RESOLUTION DESCRIPTION" and against the same the option "YES/NO" for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiii) Click on the "RESOLUTIONS FILE LINK" if you wish to view the entire Resolution details.
- (xiv) After selecting the resolution you have decided to vote on, click on "SUBMIT". A confirmation box will be displayed. If you wish to confirm your vote, click on "OK", else to change your vote, click on "CANCEL" and accordingly modify your vote.
- (xv) Once you "CONFIRM" your vote on the resolution, you will not be allowed to modify your vote.
- (xvi) You can also take out print of the voting done by you by clicking on "Click here to print" option on the Voting page.
- (xvii) If Demat account holder has forgotten the same password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.



- (xviii) Note for Institutional Shareholders & Custodians :
- Institutional shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodians are required to log on to <https://www.evotingindia.com> and register themselves as Corporates.
  - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to [helpdesk.evoting@cDSLindia.com](mailto:helpdesk.evoting@cDSLindia.com).
  - After receiving the login details they have to create a compliance user which should be created using the admin login and password. The Compliance user would be able to link the account(s) for which they wish to vote on.
  - The list of accounts should be mailed to [helpdesk.evoting@cDSLindia.com](mailto:helpdesk.evoting@cDSLindia.com) and on approval of the accounts they would be able to cast their vote.
  - A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.
- (xix) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at [www.evotingindia.com](http://www.evotingindia.com) under help section or write an email to [helpdesk.evoting@cDSLindia.com](mailto:helpdesk.evoting@cDSLindia.com). or contact them at 1800 200 5533.
- (xx) Shareholders can also cast their vote using CDSL's mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
10. The voting rights of shareholders shall be in proportion to their shares of the paid up equity share capital of the Company as on the cut-off date of 21<sup>st</sup> September, 2018. A person who is not a member as on cut off date should treat this notice for information purpose only.
11. The notice of Annual General Meeting will be sent to the members, whose names appear in the register of members / beneficial owners position list provided by depositories as at closing hours of business, on 10<sup>th</sup> August, 2018.
12. Since the Company is required to provide members the facility to cast their vote by electronic means, shareholders of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date of 21<sup>st</sup> September, 2018 and not casting their vote electronically, may only cast their vote at the Annual General Meeting.
13. Notice of the AGM along with attendance slip, proxy form along with the process, instructions and the manner of conducting e-voting is being sent electronically to all the members whose e-mail IDs are registered with the Company / Depository Participant(s). For members who request for a hard copy and for those who have not registered their email address, physical copies of the same are being sent through the permitted mode.
14. Investors who became members of the Company subsequent to the dispatch of the Notice /Email and holds the shares as on the cut-off date i.e. 21<sup>st</sup> September, 2018 are requested to send the written / email communication to the Company at [bansalramesh@hotmail.com](mailto:bansalramesh@hotmail.com) in by mentioning their Folio No. / DP ID and Client ID to obtain the Login-ID and Password for e-voting.
15. Ms. Amber Ahmad, Company Secretary in whole time practice (Certificate of Practice Number 8581) has been appointed as the Scrutinizer to scrutinize the remote e-voting process and voting at the AGM in a fair and transparent manner. The Scrutinizer will submit not later than 48 hours of the conclusion of the AGM, a consolidated

Scrutinizer's Report of the total votes cast in favour or against, if any, to the Chairman of the Company or a person authorized by him in writing, who shall countersign the same and declare the result of the voting forthwith.

16. The Results declared along with the Scrutinizer's Report shall be placed on the Company's website [www.indianbasemetals.com](http://www.indianbasemetals.com) and on the website of CDSL. The same will be communicated to the stock exchange viz. Calcutta Stock Exchange Limited where the shares of the company are listed.

**EXPLANATORY STATEMENT PURSUANT TO SECTION 102(1) OF THE COMPANIES ACT, 2013 AND UNDER SECRETARIAL STANDARD ON GENERAL MEETINGS (SS-2):**

**Item No. 3 & 4**

M/s. SBAV & Associates., Chartered Accountant (Firm Registration No. 322552E), existing Statutory Auditor of the Company, was appointed as Statutory Auditor of the Company to hold office till conclusion of 51<sup>st</sup> Annual General Meeting of the Company, subject to ratification by members at each Annual General Meeting. However, due to certain unavoidable circumstances he tendered his resignation expressing his desire to cease to hold office from the conclusion of the ensuing 47<sup>th</sup> Annual General Meeting. His resignation from the position of Statutory Auditor of the Company has resulted into a casual vacancy in the office of statutory auditor of the Company as envisaged by Section 139(8) of the Companies Act, 2013.

Consequent upon the casual vacancy caused due to resignation of the existing Auditor and pursuant to Section 139(8) of the Act, the Board of Directors of the Company ('the Board'), on the recommendation of Audit Committee, at its Meeting held on 08<sup>th</sup> August, 2018 considered the appointment of M/s. Bandyopadhyay & Dutt, Chartered Accountants (Firm Registration No. 325116E), who has given his written consent and certificate of eligibility for the said appointment, as Statutory Auditors of the Company to take effect from the date of ensuing Annual General Meeting, subject to approval of the members.

Accordingly, it is proposed for the Members of the Company to take note and approve the appointment of M/s. Bandyopadhyay & Dutt, Chartered Accountants to act as Statutory Auditors of the Company for a term of five years from the conclusion of 47<sup>th</sup> Annual General Meeting until the conclusion of the 52<sup>nd</sup> Annual General Meeting of the Company to be held for the financial year ending 31<sup>st</sup> March, 2023.

The above Auditors are not disqualified from being appointed as Statutory Auditors of the Company in terms of Section 141 of the Act. The Company has received consent and eligibility certificate from M/s Bandyopadhyay & Dutt, to act as Statutory Auditors of the Company along with a confirmation that, their appointment, if made, would be within the limits prescribed under the Companies Act, 2013.

None of the Directors and Key Managerial Personnel of the Company or their relatives are concerned or interested financially or otherwise in the resolution set out at item no. 3 of the notice.

The Board therefore, recommends the Resolution to be passed as an Ordinary Resolution by the Members.

**Item No. 5.**

Pursuant to Article 87 of the Articles of Association of the Company and in terms of Section 161 of the Companies Act, 2013, Shri. Surendra Kumar Jhunjhunwala (DIN 00293142) was appointed as an Additional Director of the Company with effect from 08<sup>th</sup> August, 2018 by

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the Board of Directors of the Company and holds office as Director up to the date of ensuing Annual General Meeting. As required under Section 160 of the above Act the Company has received a notice in writing from a member of the Company together with requisite deposit, proposing the candidature of Shri. Surendra Kumar Jhunjunwala for the office of Director of the Company.

Shri. Surendra Kumar Jhunjunwala does not hold by himself or for any other person on a beneficial basis, any shares in the Company. Shri Surendra Kumar Jhunjunwala, born on 18<sup>th</sup> October, 1951, is a commerce graduate from Calcutta University. He has vast experience in the field of management and administration.

The Company has received from Shri. Surendra Kumar Jhunjunwala (i) consent in writing to act as director in Form DIR-2 pursuant to Rule 8 of the Companies Act (Appointment & Qualification of Directors) Rules 2014, (ii) intimation in Form DIR-8 in terms of the Companies (Appointment & Qualification of Directors) Rules, 2014, to the effect that he is not disqualified under sub-section (2) of Section 164 of the Companies Act, 2013 and (iii) a declaration to the effect that he meets the criteria of independence as provided in sub-section (6) of Section 149 of the Companies Act, 2013. The resolution seeks the approval of members for the appointment of Shri. Surendra Kumar Jhunjunwala as an Independent Director of the Company upto 27<sup>th</sup> September, 2023 pursuant to Section 149 and other applicable provisions of the Companies Act, 2013 and the Rules made thereunder. He will not be liable to retire by rotation.

In the opinion of the Board, Shri Surendra Kumar Jhunjunwala, fulfills the conditions specified in the Companies Act, 2013 and rules made thereunder for his appointment as an Independent Director of the Company and is independent of the management. The Board therefore, recommends the Resolution to be passed as an Ordinary Resolution by the Members.

Except Shri. Surendra Kumar Jhunjunwala, being an appointee, none of the Directors and Key Managerial Personnel of the Company and their relatives are concerned or interested, financially or otherwise, in the resolution set out at Item No. 05 of the Notice.

## **DISCLOSURES AS REQUIRED SCHEDULE V PART II SECTION II-PARAGRAPH B (IV)**

### **GENERAL INFORMATION**

- (1) Nature of Industry: Non Banking Financial Company
- (2) Date or expected date of commencement of commercial production: The Company was incorporated as a Private Company on 24.06.1971 and since then it has commenced its business, later on after obtaining necessary approval vide certificate of incorporation dated 27.03.1996 it was converted into public company.
- (3) In case of new companies, expected date of commencement of activities as per project approved by financial institutions appearing in the prospectus: N.A.
- (4) Financial performance based on given indicators: Financial performance of the Company during last three years:

Amt in Rs.

Financial Parameters	Financial Year		
	2017-2018	2016-2017	2015-2016
Total Revenue	1,625,179	1,840,200	1,452,712
Profit before tax	(9,047,593)	1,193,759	924,578
Net profit after tax	(9,254,490)	965,759	636,159
Equity Share Capital	30,013,000	30,013,000	30,013,000
Reserve and Surplus	3,273,170	12,527,659	11,561,900

- (5) Foreign Investments or collaborations, if any: None

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**INFORMATION ABOUT THE APPOINTEE:**

**Information pursuant to Regulation 36(3) of the (Listing Obligations and Disclosure Requirements) Regulations 2015 on Directors recommended for appointment/reappointment at the 47<sup>th</sup> Annual General Meeting Vide Item No. 2 & 5 of the Notice as follows:**

Name of the Directors	<b>Mala Bansal</b>	<b>Surendra Kumar hunjhunwala</b>
DIN	00469733	00293142
Date of Birth	30.10.1961	18.10.1951
Date of appointment	18.08.2014	08.08.2018
Qualification	INTERMEDIATE	B.COM (H)
Experience	Mrs. Mala Bansal is an Intermediate pass. Mrs. Mala Bansal being associated with the family business for a very long period of time is capable of handling the business efficiently and profitably. She has been serving the board of this company since 4 years. She has experience of handling various business transactions and taking administrative decisions.	Mr. Surendra Kumar Jhunjhunwala has immense knowledge in the field of Finance and Business Administration. He is a commerce graduate from Calcutta university. He has experience of handling various business transactions and taking administrative decisions.
Directorship	1. Indian Base Metals Company Limited.	1. Progressive Pump & Filters Private Limited.
Membership & Chairmanship of Committees of Listed Entities (Including Audit Committee & Stakeholders Relationship Committee)	None	None
Number of shares held in the Company	Nil	Nil
Relationship with any director of the company	None	None



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## ATTENDANCE SLIP

(To be handed over at the entrance of the meeting hall)

1. I hereby record my presence at the 47<sup>th</sup> Annual General Meeting of the Company, to be held on Friday, 28<sup>th</sup> day of September, 2018 at 34, Ganesh Chandra Avenue, Kolkata-700013 at 02.00 p.m.

Full Name of the member (in BLOCK LETTERS):	
Registered Folio/DP ID & Client ID	

Full Name of the Proxy (in BLOCK LETTERS):	
Signature of the Member/ Proxy Present.	

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## PROXY FORM

(FORM MGT -11)

(Pursuant to Section 105(6) of the Companies Act, 2013 and rule (19) of the Companies (Management and Administration) Rules, 2014

(47<sup>TH</sup> ANNUAL GENERAL MEETING, FRIDAY, 28<sup>TH</sup> SEPTEMBER, 2018)

CIN	L27209WB1971PLC028015
Name of the Company	INDIAN BASE METALS COMPANY LIMITED
Registered Office	34, Ganesh Chandra Avenue, Kolkata-700013
Name of the Members	
Registered Address	
E-mail ID	
Folio No/ Client ID	
E-mail ID	

I/We, being the member (s) of \_\_\_\_\_ shares of the above named Company, hereby appoint.

1. Name :

\_\_\_\_\_

Address:

\_\_\_\_\_

Email Id

\_\_\_\_\_

Signature : \_\_\_\_\_, or failing him/her

2. Name :

\_\_\_\_\_

Address:

\_\_\_\_\_

Email Id

\_\_\_\_\_

Signature : \_\_\_\_\_, or failing him/her

3. Name :

\_\_\_\_\_

Address:

\_\_\_\_\_

Email Id

\_\_\_\_\_

Signature: \_\_\_\_\_,

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As my/our proxy to attend and vote (on a poll) for me/us and on my/our behalf at the 47<sup>th</sup> Annual General Meeting of the Company, to be held on Friday, 28<sup>th</sup> September, 2018 at 34, Ganesh Chandra Avenue, Kolkata- 700013 at 02.00 p.m. and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolutio n No.	Description of Resolution	Optional	
		For	Against
Ordinary Business			
1.	Adoption of the Audited Financial Statements of the Company for the Financial year ended 31st March, 2018, alongwith Report of Board of Directors and Auditors thereon.		
2.	To appoint a Director in place of Mrs. Mala Bansal, who retires by rotation and being eligible, offers herself for re-appointment.		
3.	To appoint M/s. Bandyopadhyay & Dutt, Chartered Accountant as the Statutory Auditor of the Company to fill the casual vacancy.		
4.	To consider the appointment of M/s. Bandyopadhyay & Dutt, Chartered Accountant as the Statutory Auditor of the Company for period of 5 (five) years.		
5.	To appoint Mr. Surendra Kumar Jhunjunwala as an Independent Director of the Company		

Affix  
Revenue  
Stamp

Signed this \_\_\_\_\_ day of \_\_\_\_\_ 2018

Signature of Shareholder: \_\_\_\_\_

Signature of Proxy holder(s): \_\_\_\_\_

**Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company not less than FORTY EIGHT HOURS before the meeting.**

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**(ANNEXURE TO THE NOTICE FOR THE 47<sup>TH</sup> ANNUAL GENERAL MEETING OF THE  
COMPANY TO BE HELD ON 28<sup>TH</sup> SEPTEMBER, 2018)**Name & Registered Address  
of Sole/First named Member:

Joint Holders Name (If any) :

Folio No. / DP ID &amp; Client ID:

No. of Equity Shares Held :

Dear Shareholder,

**Subject: Process and manner for availing E-voting facility:**

Pursuant to Provisions of Section 108 of the Companies Act, 2013, Rule 20 of the Companies (Management and Administration) Rules, 2014 as amended by the Companies (Management and Administration) Amendment Rules, 2015 and Regulation 44 of SEBI Listing Obligations & Disclosure Requirements Regulations, 2015, the Company is pleased to provide E-voting facility to the members to cast their votes electronically on all resolutions proposed to be considered at the Annual General Meeting (AGM) to be held on Friday, 28<sup>th</sup> September, 2018, at 02.00 p.m. at 34, Ganesh Chandra Avenue, Kolkata-700013 and at any adjournment thereof.

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) to provide the e-voting facility. The e-voting facility is available at the link <https://www.evotingindia.com>.

The Electronic Voting Particulars are set out below:

<b>EVSN</b> (Electronic Voting Sequence Number)	<b>User ID</b>	<b>PAN/ Sequence No.</b>
<b>180810023</b>		

The E-voting facility will be available during the following voting period:

<b>Remote e-Voting Start On</b>	<b>Remote e-Voting End On</b>
25 <sup>th</sup> September, 2018 at 10.00 A.M (IST)	27 <sup>th</sup> September, 2018 at 5.00 P.M (IST)

Please read the instructions mentioned in the Notes of the AGM Notice before exercising your vote.

**By Order of the Board**  
For **INDAIN BASE METALS COMPANY LIMITED**  
S/d-

**RAMESH BANSAL**  
**(MANAGING DIRECTOR)**

Place: Kolkata

Date: 08<sup>th</sup> August, 2018

Encl: AGM Notice/ Attendance Slip/Proxy Form/Ballot-Form/ Annual Report



# INDIAN BASE METALS COMPANY LTD

Regd. Office: 34, Ganesh Chandra Avenue,

Kolkata – 700013

Phone: (033) 2237-1747

Email: [bansalramesh@hotmail.com](mailto:bansalramesh@hotmail.com)

Website: [www.indianbasemetals.com](http://www.indianbasemetals.com)

CIN: L27209WB1971PLC028015

To  
INDIAN BASE METALS CO LTD  
34, Ganesh Chandra Avenue,  
Kolkata- 700013

## Updation of Shareholder Information

I / We request you to record the following information against my / our Folio No.:

General Information:

Folio No.:	
Name of the first named Shareholder:	
PAN:	
CIN/Registration No.: (applicable to Corporate Shareholder)	
Tel. No. With STD Code.	
Mobile No.:	
Email Id:	

\*Self attested copy of the document(s) enclosed

### Bank Details:

IFSC: (11 digit)	
MICR: (9 digit)	
Bank A/c Type:	
Bank A/c No.:@	
Name of the Bank:	
Bank Branch Address:	

@ A blank cancelled cheque is enclosed to enable verification of bank details

I / We hereby declare that the particulars given above are correct and complete. If the transaction is delayed because of incomplete or incorrect information, I / we would not hold the Company / RTA responsible. I / We undertake to inform any subsequent changes in the above particulars as and when the changes take place. I / We understand that the above details shall be maintained till I / we hold the securities under the above mentioned Folio No. / beneficiary account.

Place: \_\_\_\_\_

Date: \_\_\_\_\_

Signature of Sole / First holder